



YWiB Board

Finance Board Member

Position Title: Director, Board

Reports to: Members of YWiB

POSITION IDENTIFICATION

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Unit: Finance

Reports to: Members of YWiB

POSITION SUMMARY

YWiB has an awesome brand and reputation. We want to leverage this to help us strengthen our existing relationships as well as build new ones. We're eager to build lasting relationships with our partners, sponsors, and communities to reach mutually beneficial goals.

As a board member, you will be expected to actively contribute in helping build organizational capacity in ways that help us carry out our priorities, productively increase membership and engagement, and ensure effective stewardship of YWiB's resources. As a board member with finance experience, you will also be expected to be comfortable reviewing the society's financials (as prepared by a member on the National Team) and answering questions on the same.

WORK PERFORMED

- Oversight and governance of YWiB.
- Reviewing and updating the YWiB policies on an annual basis to ensure accuracy and relevance to the organization.
- A commitment to attending 4 to 5 board meetings per year.
- A commitment to attending 4 to 5 board and YWiB National President/Vice-President meetings per year.
- A commitment to attending 3+ YWiB chapter events per year.
- Work closely with the YWiB National team to develop and provide mentorship to YWiB chapter executives on all appropriate policies, systems, and procedures, including reviewing and providing guidance on the YWiB Financial policies on an annual basis to ensure accuracy and relevance to the organization.
- Reviewing, discussing and presenting the organization's financial statements on an annual basis in collaboration with the finance volunteer on YWiB's National Team.
- Overseeing GST and Corporate Tax filings

QUALIFICATIONS

Experience as either a member or volunteer with YWiB is considered an asset, as well as prior board experience. Two or more years of experience in a Financial Accounting and Reporting role with or working towards CPA designation is preferred. You'll be great at this job if you are: an excellent communicator, have experience leading and managing teams and love working with people.

HOW TO APPLY

This volunteer position requires a minimum two-year commitment. Time commitment will vary depending on current projects from 1 to 2 hours per week including monthly meetings. Please submit a resume to info@ywib.ca with the subject line "Director, Board - Your Name".